

Aberedw Community Council

Clerk Mr G E Jones, Bracken Lodge, Aberedw, Builth Wells, Powys, LD2 3SQ

Phone 01982 560431 e-mail teddyllanyfelin@me.com

Website : Aberedwvillage.co.uk

8th March 2021

Circulation List

Chair : Cllr R Samuel

Vice Chair : Cllr S Coe

Councillors : Mr P Hope, Mr A Lewis, Mr G Jones (Acting as Clerk), Miss C Morris

For Information

County Councillor Mrs M Mackenzie, Notice Boards (3)

Minute Book – file

Summons to and agenda for the meeting of Aberedw Community Council to be held Via Teams on Monday 15th March 2021 at 7pm. (Teams Invite to be sent prior to 12th March 2021).

Agenda

1. Apologies for Absence (please inform Clerk ASAP)
2. Minutes of Meeting held on 16th November 2020 (Attached)
3. Matters Arising from last meeting, if not on the agenda
4. Planning Issues
5. Fibre broadband Pilot project, (draft letter to residents attached)
6. Other Correspondence & Meetings attended
 - a. Letter received re revised external audit cycle to be followed by Audit Wales
 - b. Code of Conduct for Members of Local Councils
 - c. Dog mess in Village
 - d. Road leading up to Upper Blaenmilo (Attached)
 - e. Governance and accountability, a practitioners guide
 - f. Summary of Key provisions of the Local Government & Elections (Wales) Act 2021 for the Community and Town Council Sector.
 - g. One voice Wales Finance and Legal Training
 - h. Various planning List Notifications
 - i. Review of the remuneration framework for Community and Town Councils
 - j. Section 137 letter to Community Councils
 - k. Various notifications received from Powys CC, Welsh Government and Powys Teaching Health Board re the COVID-19 Pandemic and actions taken.
7. Finance Issues
 - a. Update re audit of accounts (attached)
 - b. Risk Register & Public Liability Insurance

- c. **To consider a request from the Aberedw Church Hall for Financial Support**
 - d. **Proposal to establish a specific reserve in respect of Election expenses of £2,500**
 - e. **To receive the draft outturn position for the 2020-21 year and to discuss the 2021-22 draft budget (attached)**
 - f. **To agree the roles and responsibilities for the Internal Auditor (Attached)**
- 8. Any other business.**
- 9. To confirm the proposed dates of the meetings for the 2021-22 year as follows:-**
- a. **Monday 10th May 2021 at 7pm (AGM)**
 - b. **Monday 14th June 2021 at 7pm**
 - c. **Monday 26th July 2021 at 7pm**
 - d. **Monday 27th September 2021 at 7pm**
 - e. **Monday 29th November 2021 at 7pm**
 - f. **Monday 28th February 2022 at 7pm**

All meetings to be held in or outside the Church Hall

Clerk Mr G E Jones, Bracken Lodge, Aberedw, Builth Wells, Powys, LD2 3SQ
Phone 01982 560431 e-mail teddyllanyfelin@me.com
Website: Aberedwvillage.co.uk

**Minutes of the Meeting of the Council held at the Seven Stars Inn, Aberedw on Monday 16th
November 2020**

Present: Cllr R Samuel (Chair), Cllrs Miss C Morris, Mr A Lewis, Mr G Jones (Acting as Clerk).

1. **Apologies for Absence** – Received and accepted from Cllr's Coe and Hope and County Councillor M Mackenzie
2. **Minutes of Meeting held on 8th September 2020** were approved as a correct record
3. **Matters Arising** – there were no matters arising
4. **Planning Issues** –
 - a. **Barn Conversion at Pentwyn, Llanfaredd** – members considered an application for the conversion of a barn at Pentwyn in Llanfaredd. The members noted that the property is in the Llanelwedd Community Council Area and agreed that the council should not comment on the application. It was further noted that the access on to the "B" class road was restricted if turning right towards Llanelwedd.
5. **Other Correspondence & Meetings attended:-**
 - a. **Meeting with Powys CC – 15th October** – The clerk informed members of a on-line meeting with officers and members of Powys CC in which the County Council provided an update on the work of the council during COVID-19 and the two transformational programmes in respect to the Mid Wales Growth Bid and the planned transformation of the Education Service. Members raised concerns about the transport for pupils wishing to receive English medium provision.
 - b. **Broadband Project PCC** – Members approved the clerk's submission of an expression of interest in this project.
 - c. **Discussions re Highways & Follow up with PCC** – The clerk updated members in respect of a meeting held with a highways inspector last month where they were agreed / informed of planned works for the following area:
 - i. Church
 - ii. Resurfacing of the "B" Class road – between Erwood Craft Centre and Llanfaredd
 - iii. Resurfacing of the road by the Hendre & Hergest Bridge
 - iv. Remedial works on the road between the Court and Upper Blaenmeilo, it was confirmed that this work had not yet been undertaken, the clerk was requested to follow this matter up with Powys CC
 - d. **Remote working survey report and Analysis July 20 received October 20**
 - e. **Ylab – Participatory Budgeting meeting – October 20** – Following a discussion it was agreed that this should be considered at a future meeting of the Council.

- f. **Changes to services delivered from Neville Hall Hospital** – The clerk informed members of the removal of A&E and other Services from Neville Hall Hospital on the opening of the new Grange Hospital close to Cwmbran. During the meeting it was clarified that patients from the Builth area would be taken to either Hereford or Merthyr D G H's.
- g. **Powys CC – Planning Decisions – Notifications**
- h. **Various – Updates re COVID-19 / Corona Virus**
- i. **Wind Surveys Aberedw Hill** – The clerk informed the member that following receipt of an e-mail from a member of the Community he had asked the owners of the Aberedw Hill if there was any activity in respect to wind surveys being undertaken on Aberedw Hill. He has received a response confirming that such activity as well as other surveys had been undertaken on the hill over a number of years.
- j. **Haygarth Medical Practice** – The clerk informed members that he had attended an online discussion in respect to the proposal to change the opening hours of the two practices sites in Talgarth and Hay-on-Wye.

6. Finance Issues

- a. **Update re audit of accounts** – The clerk informed members that he had responded to a number of issues surrounding the accounts and was awaiting the return of the signed accounts. **Members approved that the Clerk and Chair should take any required action arising from the audit of the Accounts.**
- b. **Current Financial Position of Council** – The balance on the accounts currently stands at £5,382.76.
- c. **Discuss and agree precept required for 2021-22** – Following a discussion it was agreed to maintain the precept at the current figure of £900 for the 2021-22 financial year and that the clerk prepare a budget based on the agreed precept level for discussion at the next meeting.
- d. **Discuss and agree the council's Financial Regulations** – Following a discussion it was agreed that the council should continue to adopt the model financial regulations provided by one voice wales.
- e. **To approve the appointment of the Council's Internal Auditor** – it was agreed that the clerk should write to Miss D Rees to continue as the Council's Internal Auditor.,

7. Any other business.

- a. It was noted that Fr Paul is now not leaving the village.
- b. **Post Office** – it was noted and welcomed that the post van is attending the village on a Tuesday for an hour.
 - i. There were issues raised by the members of the community present around the procedures being followed by the member of staff and errors being made in the charges and errors in the receipts being provided, questions have also

been raised with the Customs / Passport Forms being issued from the van.
The clerk was asked to follow up with the Post Office.

c. Highways Issues

i. Concerns were raised over the following issues

1. Gate does not open at the Cattle Grid passed the end of Gleison towards Rhulen
2. Gully to the top side of the Llanbadarn y Garreg Bridge,
3. Overgrown Trees on Court lane down from the Court to the Mill.
4. Trees on the roadside by the first cattle grid up the valley
5. Trees on the layby on the left hand side from Aberedw to Ty Gwyn.

- 8. To confirm the proposed date of the next meeting as Monday 11th January at 7pm. (Venue to be confirmed)**

The Aberedw, Llanbadarn, Rhulen, Cregina & Glascwm Fibre Broadband Scheme

*Contacts: Gareth Jones
Acting Clerk to Aberedw Community Council
Bracken Lodge,
Aberedw,
Builth Wells
Powys LD2 3SQ
(01982) 560431 Teddyllanyfelin@me.com*

DATE : **//2021**

Dear Resident,

This letter is sent to you jointly by the Chairs of Aberedw and Glascwm Community Councils in respect of an exciting project that will provide the establishment of a reliable and ultra-fast fibre broadband (**minimum of 100Mbps**) connection to the homes and businesses in the area covered by the Aberedw Community Council Area and the Cregina and Glascwm areas of the Glascwm Community Council.

As Community Councils we believe that this is a very exciting scheme and is a one-off opportunity for us to upgrade the Broadband network in our area and to provide a secure network for the next couple of decades. The proposed project is at no capital cost to either the Community Councils or the individual households and businesses and both Community Councils fully support the project.

Introduction

In the Autumn of 2020 all Community & Town Council's in Powys were asked if they wished to be considered to take part in a **pilot** project of rolling out a reliable and fast fibre broadband service into their area. **This pilot projects are being led jointly by Arwain/Powys County Council***.

Gareth Jones as the clerk of Aberedw Community Council submitted an expression of interest and he was informed in early February that the Aberedw Community area had been selected to be one of the three pilot areas across the County.

During February and early March a number of meetings were held between members of the Aberedw Community, County Councillor MacKenzie and representatives from **Arwain/Powys County Council** and Broadway Partners, who have been appointed by Powys CC to support the project rollout.

At the meeting held on the 26th February, it was proposed and agreed that in addition to the households and businesses covered by the Aberedw Community Council the project should be extended to include the households and businesses in the Cregina and Glascwm areas of the Glascwm Community Council area and that a member of that community be asked to join the project team.

What is proposed?

Simply the plan will be to use grant funding from both the UK government and the Welsh Government, the level of the grant made available will be dependant on the

number of households / businesses in the area who make a non-committal expression of interest in being included as part of project, to provide a fibre broadband connection, at no capital cost to each household / business who make the initial expression of interest in being part of the project.

The application for and the management of the grant, as well as the installation of the network and any required routers etc. and the associated risks, will be undertaken by Broadway Partners and all interested householders or businesses will initially need to do is to make the expression of interest.

Who are Broadway Partners?

The enclosed leaflet sets out who Broadway Partners are and their history of successfully installing rural broadband networks in other parts of the UK, and they are currently working with the Llanafan Fawr and Llanwrthwl Community Councils on a similar project in that similar rural area.

How much will Broadway Partners charge for their service?

As stated above the initial installation will be free with the cost being covered by UK and Welsh Government grants/voucher schemes. Once installed, and in return for an initial 12-month contract, Broadway Partners will provide a minimum 100Mbps broadband connection. This will cost £19.99 per month, inclusive of VAT. Should a customer require an even faster speed, up to 1,000Mbps, this can be provided, but will attract a higher monthly cost. **It is important to say that the decision on whether to sign up to the initial 12 month contract with Broadway is not required at this stage.**

Will I be able to transfer my home telephone to Broadway Partners?

Yes, this will be possible, but using the technology a fibre broadband connection supports, you will also be able to choose from a wide range of alternative providers. For £9.99 including VAT per month, Broadway Partners offer their own service of 500 minutes of calls to UK land lines and a further 500 minutes to mobiles. If you wish to retain your existing landline number, this can be transferred across for a one-off cost of £15. **Please note, however, if you do not wish to transfer from your existing telephone provider, you'll be under no obligation to do so.**

Will Broadway Partners increase their charges after the first 12 months?

Clearly inflationary increases will lead to increases in cost over time. However, Broadway Partners have declared their intention of keeping their prices within the bottom 25% of service providers in the UK, and there is nothing stopping a household or business moving to another Broadband provider after the initial 12 month period with Broadway.

How will Broadway Partners install their network?

Wherever possible, Broadway Partners will use existing agreements they have with both BT Openreach and Western Power Distribution to use existing infrastructure to

route their fibre cables. **The need for new underground cable installations will be kept to an absolute minimum.**

How long will it take Broadway Partners to install their network?

The company has already started planning the installation of its network. Although some steps in the process are outside their direct control, they plan to have most customers in our area connected to super-fast fibre broadband by the Autumn of this year.

How quickly will Broadway Partners fix a fault in their network?

Support is available every day of the year by telephone and email and their engineers operate around the clock to fix core network faults. They aim to close 99% of faults over the phone or via email but they also aim to be on site for individual faults, or router replacements if required, within 24 hours.

Who can I contact if I require further information?

If you would like more information, please don't hesitate to contact one of the following. They are happy to talk you through the scheme and answer any questions you may have:

Gareth Jones (a resident of Aberedw) on 07464 166262

Peter Batten (a resident of Aberedw) on 01982 560328

Reece Simmons (Powys County Council) on 01597 827278

TBC (a resident of Cregina or Glascwm)

Broadway Partners on 0141 465 8500

You can also join our Facebook page where further information and progress updates are available. This can be accessed by searching

If I am interested in being part of the project what do I do ?

Please make your expression of interest by registering using this link:

<https://form.jotform.com/202792285981062> (an electronic link to this website can be found on our Facebook page)

Or if you prefer, use the attached form and return to Gareth at the above address, either by post or e-mail.

I'd like to sign-up to the Broadway Partners service, but currently in contract with another broadband provider. What can I do?

On a case-by-case basis, Broadway Partners will consider helping those already under contract with another broadband provider but wishing to move over to their service. If you are in this position, please register your interest now and Broadway Partners will look at your position when they contact you to plan your connection. **Please note that by registering your interest at this stage you are NOT**

committing to any contract, but you are allowing the project to access the available grant.

Are Broadway Partners prepared to do anything else to help our communities?

To be discussed

Will there be any jobs available with Broadway Partners?

Broadway Partners, as well as recruiting their own team of local technicians, have committed to ensure opportunities for apprenticeships and work experience are made available locally.

What happens next?

Well firstly, we would ask you to register to be part of the project. Please remember to submit separate applications for each property or business you own or have access to in the area covered by the project. The more separate properties that are registered, the more Government grants can be claimed to make the scheme viable, especially to access the more remote properties in our areas.

*Arwain is the brand name of the LEADER programme in Powys, that supports community led innovative projects. The scheme is implemented by the One Powys Local Action Group (OPLAG) whilst Arwain (Powys County Council – Regeneration Team) acts as the Administrative Body, who oversees the administrative and financial operations.

The OPLAG is made up of a three-sector representation i.e. Private, Public and 3rd/Community sectors. The purpose being to ensure a well-balanced representation of interests.

The LEADER programme is funded through the Welsh Government Rural Communities - Rural Development Programme 2014-2020, which is funded by the European Agricultural Fund for Rural Development and the Welsh Government.



The Aberedw, Llanbadarn, Rhulen, Cregina & Glascwm Fibre
Broadband Scheme

I/we wish to register for the Aberedw, Llanbadarn, Rhulen, Cregina & Glascwm Fibre Broadband Scheme. I understand the information I provide will be shared with the preferred provider, Broadway Partners, of the ultra-fast fibre broadband service in the Area.

Please complete **IN BLOCK CAPITALS** a separate form for each individual household or business (for example, if you have a house and a separate holiday cottage, please complete two forms)

Your name:

Your full address:

Your postcode:

Your telephone number:

Your email address (If you have one):

Your signature(s):

Please return completed form to:

Gareth Jones
Acting Clerk to Aberedw Community Council,
Bracken Lodge,
Aberedw,
Builth Wells,
Powys,
LD2 3SQ
(01982) 560431
Teddyllanyfelin@me.com

From:

Sent: 03 March 2021 13:02

To: Councillor Maureen Mackenzie <cldr.maureen.mackenzie@powys.gov.uk>

Subject: RE: Aberedw.

Dear Cllr Mackenzie,

I am currently on sick leave but will be back in work next Monday. I inspected the road on the 15/01/21 and scheduled a works order on 10/02/21 to fill the potholes up to Court farm. Boughrood operatives advised me this work was completed on the 12/02/21 however i think the road may have deteriorated again since then. The whole section of road is not in good condition and has been added to the future Capital works list. I will carry out another safety inspection early next week to assess the condition of the road and raise the necessary works order. In reference to the previous complaints about the width of the road for oversized feed lorry deliveries i must emphasize the point this is a single track 3 metre wide C class road and landowners should be mindful of this in relation to vehicle use.

Regards

From: Councillor Maureen Mackenzie <cldr.maureen.mackenzie@powys.gov.uk>

Sent: 03 March 2021 12:10

To:

Cc:

Subject: Aberedw.

Dear,

I wonder if you might be able to confirm for me that work is going to take place on the road going out of Aberedw towards Blaenmilo and the other properties next week?

I have received another complaint from Mr Jones at the Croft about the state of the road. I know this issue has been on the list for some time, and Mr Jones was told that workmen were due to be on site very soon. Could you just clarify for me when this is planned to happen?

Many thanks,

Cllr Maureen Mackenzie.

Audited Body Name..... ABEREDW COMMUNITY COUNCIL

NOTICE OF CONCLUSION OF AUDIT
Accounts year ended 31 March 2020
Section 29 of the Public Audit (Wales) Act 2004
The Accounts and Audit (Wales) Regulations 2014

Insert date of placing the Notice

1. Date of Notice 1st Dec / / 2020.

The date of conclusion of the audit is the date shown on the Auditor's Certificate and Report on the Annual Return.

2. Notice

The Audit of the Council's Accounts for the above year has been concluded on

30th Nov 2020 by Grant Thornton UK LLP for and on Behalf of the Auditor General for Wales.

The Accounts must be published on conclusion of the Audit or on 30th September whichever is the earlier.

3. Publication of Accounts.

A copy of the Statement of Accounts and the Auditor's Certificate and Report thereon has been published.

Notice of these rights is required by the Act.

4. Local Government Elector's Rights

A Local Government Elector for the Council may obtain, inspect or take a copy of the Statement of Accounts and Auditor's Certificate and Report by arrangement with the Clerk at the address and times set out below. Copies will be provided to any local government elector on payment of £..... for each copy of the Annual Return.

Complete as locally appropriate

5. Days and times of availability

Monday - Friday

9am - 4pm

1st - 20th Dec 20

Complete as locally appropriate

6. Address where the Documents may be inspected or purchased

BLACKED LODGE,

ABEREDW,

BUILTH WELLS, POWYS LD2 3SQ

Complete as appropriate

7. Signature and name of person giving Notice on behalf of Council

[Signature] Clerk and [Signature] Responsible Financial Officer

Amend if necessary

This Notice is to be displayed for 14 days.

24 Cathedral Road / 24 Heol y Gadeirlan
Cardiff / Caerdydd
CF11 9LJ
Tel / Ffôn: 029 2032 0500
Fax / Ffacs: 029 2032 0600
Textphone / Ffôn testun: 029 2032 0660
info@audit.wales / post@archwilio.cymru
www.audit.wales / www.archwilio.cymru

Aberedw Community Council - Auditor General for Wales' Audit Certificate and report

The Auditor General for Wales issued Aberedw Community Council a qualified audit report. Details of the matter which has led to the qualification are given below:

Approval of the Annual Return

The Accounts and Audit (Wales) Regulations 2014 require the Council to approve the Accounting Statements and Annual Governance Statement by the members meeting as a whole and for the Chair of the meeting to sign and date the Annual Return.

We note that the financial statements were discussed and approved at a full Council meeting on 15 June 2020. However, the Regulations require that the complete Accounting Statements and Annual Governance Statement be approved at a full Council meeting.

As the Annual Return and Annual Governance Statement have not been approved by the Council in a full Council meeting, the Chair has made a false declaration in confirming this approval in page 4 of the Annual Return.

Additionally, during our review we identified some other matters that we wish to draw to the Council's attention which do not affect our audit opinion but should be addressed by the Council.

Internal Auditor's Report

The date where the Internal Audit took place was not entered on the Annual Internal Auditor's Report. The Internal Auditor should detail the work undertaken on the Annual Return or provide a separate report for the Council. In 2019/20 there was no mention of a risk assessment undertaken or mention of fixed assets in the Internal Auditor's notes on the Annual Return. The Council should ensure that the Internal Auditor's report is reviewed before sending the document to the External Auditors. The Council should discuss the complete Annual Return, including the Internal Audit report and minute this process.

The Internal Auditor left test 4 unanswered on the Annual Internal Auditor's Report. The Council have provided evidence that the annual precept demand requirement resulted from an adequate budgetary process and that progress against the budget was regularly

monitored, but the Council has high level of reserves. The correct response to test 4 of the Internal Audit is therefore 'No'.

High level of reserves

We note that the Council holds a high level of general reserves, approximately 4.4 times the annual precept for 2019/20.

The Council should consider the level of general reserves required and consider taking steps to reduce the level of reserves in future years if necessary.

Accounting Statement

Box 4 and 5, Staff costs and loan interest/capital repayment, was left unanswered for 2019/20 on the Annual Return. The Council has confirmed that these boxes should both read 'Nil'.

Yours sincerely,

Grant Thornton UK LLP

For and on behalf of the Auditor General for Wales

Date: 30/11/20

Ref: WAL204

Aberedw Community Council

Income and Expenditure Statement

Draft Year Ending 31st March 2021

2019/20	Expenditure Area	2020/21
43.00	One Voice Wales Membership	45.00
0.00	Insurance	205.16
75.00	Hedge Cutting	69.00
50.00	Hall Hire	0.00
129.60	WEB site	144.00
300.00	Donations	200.00
315.75	Audit Fees	217.25
913.35	Total Expenditure	880.41
	Income	
900.00	Precept	900.00
900.00	Total Income	900.00
13.35	Net Expenditure In Year	(19.59)

Balance Sheet

Current Assests

4,482.76	Bank Account as at 31.03.2021	5,238.76
0.00	Less uncleared Cheques	(741.41)
4,482.76	Net Current Assests	4,497.35
	Less Current Liabilities	
(550.00)	Year End Creditors	(545.00)
		(545.00)
3.00	Plus Fixed Assets (3 @ £1)	3.00
0.00	Debtor at 31.03.21	0.00
3,935.76	Total Net Assests @31.3.21	3,955.35

Represented By

3,949.11	General Reserve at 31.3.20	3,935.76
(13.35)	Movement in reserves in Year	19.59
0.00	less transfer to Specific Reserve	(2,500.00)
3,935.76	General Reserves Held at 31.3 20	1,455.35
0.00	Specific Reserve at 31.3.20	0.00
0.00	Plus transfer to Specific Reserve in Year	2,500.00
0.00	Specific Reserve at 31.3.21	2,500.00
3,935.76	Total Reserves Held at 31.3.2021	3,955.35

Aberedw Community Council

Draft Budget 2021-22 to 2023-24

Income and Expenditure Statement

20/21 Draft Year Ending 31st March 20** **21/ 22** **22/23** **23/24**

Expenditure Area

45.00 One Voice Wales Membership	45.00	45.00	45.00
205.16 Insurance	210.00	210.00	210.00
69.00 Hedge Cutting	75.00	75.00	75.00
0.00 Hall Hire	50.00	50.00	50.00
144.00 WEB site	145.00	145.00	145.00
200.00 Donations	300.00	300.00	300.00
0.00 Election Costs	0.00	2,500.00	0.00
217.25 Audit Fees	250.00	250.00	250.00

880.41 Total Expenditure **1,075.00** **3,575.00** **1,075.00**

Income

900.00 Precept 900.00 1,200.00 1,200.00

900.00 Total Income **900.00** **1,200.00** **1,200.00**

(19.59) Net Expenditure In Year **175.00** **2,375.00** **(125.00)**

Balance Sheet

Current Assests

5,238.76 Bank Account as at 31.03.202*	3,777.35	1,402.35	1,527.35
(741.41) Less uncleared Cheques	0.00	0.00	0.00
4,497.35 Net Current Assests	3,777.35	1,402.35	1,527.35

Less Current Liabilities

(545.00) Year End Creditors 0.00 0.00 0.00

3.00 Plus Fixed Assets (3 @ £1) 3.00 3.00 3.00

0.00 Debtor at 31.03.2* 0.00 0.00 0.00

3,955.35 Total Net Assests @31.3.2* **3,780.35** **1,405.35** **1,530.35**

Represented By

3,935.76 General Reserve at 31.3.2* **1,455.35** **1,280.35** **1,405.35**
19.59 Movement in reserves in Year **(175.00)** **125.00** **(125.00)**
(2,500.00) less transfer to Specific Reserve

1,455.35 General Reserves Held at 31.3 2* **1,280.35** **1,405.35** **1,280.35**

0.00 Specific Reserve at 31.3.2* **2,500.00** **2,500.00** **0.00**

2,500.00 Plus transfer to Specific Reserve in Year

Use of Specific Reserve in Year **(2,500.00)** **250.00**

2,500.00 Specific Reserve at 31.3.2* **2,500.00** **0.00** **250.00**

3,955.35 Total Reserves Held at 31.3.202* **3,780.35** **1,405.35** **1,530.35**

Aberedw Community Council

Clerk Mr G E Jones, Bracken Lodge, Aberedw, Builth Wells, Powys, LD2 3SQ Phone
01982 560431 e-mail teddylanytelin@me.com

15th March 2021

Miss D Rees,
7 Edw Crescent,
Aberedw,
Builth Wells, Powys

Dear Dee,

Appointment of Internal Auditor for the audit of Aberedw Community Council Accounts
(2020-21)

Further to our recent discussions, I write to confirm that the members of the Council confirmed that I should ask you to undertake an audit of the accounts at the end of this financial year.

As we discussed the Council's position is:-

1. We have no Paid Employees, as I am currently undertaking the role on a Voluntary Basis.
2. Our only assets as in previous years are the three notice boards which we have in the accounts at a nominal figure of £1 each.
3. The Council has no borrowing, and all our funds are held in the one account.
4. It is my expectation that the payments in year will as in previous years be limited to between 4 and 6 payments.

As we agreed we would like you to focus on the following areas in your audit:-

1. The income and expenditure statement for the year ending 31st March 2021.
2. The Balance Sheet as at the 31st March 2021.
3. A review of the minutes for the year in respect of due diligence etc.
4. Any other area that you wish to review.

I will try and get the papers to you as soon as possible after the end of the financial year.

Best Wishes,

Gareth Jones

Acting Clerk to Aberedw Community Council